



Thank you for supporting the nonprofit Hollywood Theatre by becoming a member!

Enclosed are your membership materials. Please take a moment to locate your member number, which is printed on the back of your membership card below your name. You will need this number to access your member benefits online (see instructions below).

If you have any questions about your membership or need further assistance, please contact Development Director Christen Fulk at 503-281-1142 or christen@hollywoodtheatre.org.

SETTING UP YOUR USERNAME/PASSWORD AND ORDERING ONLINE - FOR NEW MEMBERS

1. To set up your new username and password, visit the ["My Account" page](#) on the Hollywood Theatre website (accessible on "For Current Members" page under the Membership dropdown menu).
2. In the log-in page that then appears, click on the first blue box which reads "Are you a member? Sign in with your member number here."
3. In the "number" box that then appears, enter in your member number, which is printed on the back of your member card.
4. Follow the prompts to set up your username and password. This username and password combination will then be linked with your membership so that you can log in to access your member benefits.
5. To purchase tickets using your member benefits, click on the film title that you wish to attend under "Now Showing" or "Coming Soon."
6. In the film description box that appears, navigate the available showtimes using the arrows under the film still on the right hand side, then click on the showtime you wish to attend.
7. In the ticketing page that appears, click on the link at the top left of the page that says "Login to take advantage of member pricing." You will be prompted to log in using your username and password again. (If you have forgotten your username and password, please email christen@hollywoodtheatre.org to have them electronically sent to you.)
8. Once you have logged in, you will see the different member pricing that is available to you. For Student/Senior, Friend, and Director members: when purchasing tickets, be sure to select the **MEMBER** tickets to receive the discounted rate. Member benefits provide for one discounted member ticket for individual memberships or two discounted member tickets for Dual memberships per event. For Producer, Benefactor, and Visionary members: select the **MEMBER COMP** ticket option when buying tickets (again, one ticket for individual members or two tickets for Dual members per event). *Member guest passes may only be redeemed at the door.* You may purchase regularly priced tickets over and above your benefits if you need additional guest tickets. Note: if there are not member prices available, such as may be the case for rental events or other special events, you may still order the regularly priced tickets through your member account.
9. Once all film and event selections have been made, proceed to *Checkout* to make your payment.
10. When the order is complete, an order confirmation will be displayed and emailed to you. "Print at Home" tickets may be printed immediately, or you may choose to have your tickets emailed to you in a PDF format.