

# HOLLYWOOD

## THEATRE

### IMPORTANT MEMBERSHIP INFORMATION

Enclosed are your membership materials. Please take a moment to locate your member number, which is printed on the back of your membership card below your name. You will need this number to access your member benefits online (see instructions below).

If you have any questions about your membership or need further assistance, please contact Membership Manager Destynee Norwood at 503-281-1142 or [members@hollywoodtheatre.org](mailto:members@hollywoodtheatre.org)

#### **SETTING UP YOUR USERNAME/PASSWORD AND ORDERING ONLINE - FOR NEW MEMBERS**

1. To set up your new username and password, visit the “My Account” page on the Hollywood Theatre website (top right corner)
2. In the log-in page that then appears, click on the second box which reads “Are you a member? Sign in with your member number here.”
3. In the “number” box that then appears, enter in your member number, which is printed on the back of your member card.
4. Follow the prompts to set up your username and password. This username and password combination will then be linked with your membership so that you can log in to access your member benefits.

#### **ORDERING TICKETS ONLINE**

1. To purchase tickets using your member benefits, click on the film title that you wish to attend under “Now Showing” or “Coming Soon.”
2. In the film description box that appears, navigate the available showtimes, then click on the showtime you wish to attend.
3. In the ticketing page that appears, click on the link at the top left of the page just under the showtime that says “Login to take advantage of member pricing.” You will be prompted to log in using your username and password again. (If you have forgotten your username and password, please email [members@hollywoodtheatre.org](mailto:members@hollywoodtheatre.org) to have them electronically sent to you.)
4. Once you have logged in, you will see the different member pricing that is available to you.

Member benefits provide for one discounted member ticket for individual memberships or two discounted member tickets for Dual memberships per event.

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For **Student/Senior, Friend, Director, and Movie Madness Maniac** and **Movie Madness VIP** members: when purchasing tickets, be sure to select the **MEMBER - PANEL 1** ticket option to receive the discounted rate.

For **Premiere** members: select the **MEMBER - PANEL 2** ticket option.

For **Marquee** members: select the **MEMBER - PANEL 3** ticket option.

For **Visionary & Cinephile Society** members: select the **MEMBER - PANEL 4** ticket option.

You may purchase regularly priced tickets over and above your benefits if you need additional guest tickets.

**Note:** *If there are not member prices available, such as may be the case for rental events or other special events, you may still order the regularly priced tickets through your member account.*

5. Once all film and event selections have been made, proceed to Checkout to make your payment.
6. When the order is complete, an order confirmation will be displayed and emailed to you with PDF tickets that can be printed or shown at the box office and mobile tickets.

### DIGITAL GUEST PASSES

Director, Premiere, Marquee, Visionary, Cinephile Society, Movie Madness Maniac, and Movie Madness VIP members receive digital guest passes as part of their benefits. These can be used to bring a friend or for personal use. The guest passes will appear as an online ticket type for applicable screenings.